



## Digital Learning Day (DLD) Protocol

This protocol will generally go into effect on the **first day** of a closure that is expected to last five or more school days, unless otherwise determined by Blanchet administration.

### When will faculty post instructions/assignments?

- Faculty will each post a brief weekly plan or calendar on RenWeb **by no later than 9:30 am** on the first day of closure and on Monday morning of each subsequent week.
- Any assignments or instructions students will need during the week will be posted on RenWeb by **no later than 9:30 am** on the day they are needed.
- Faculty will be available for communication through email from 9:30 a.m. - 3:30 p.m. each digital school day for parents or students who have questions regarding assignments or instructions.

### What kind of assignments should students expect?

- Depending on the course, students may expect a series of smaller assignments or a longer assignment intended to take place over the course of the week.
- If the faculty determines it is necessary, they may assign appropriate home-based assessments such as online quizzes, papers, projects, videos, online discussion posts, etc.

### How much time/day should students spend working each week?

- Students should expect to spend up to 45 minutes per class per digital school day, or about 4 hours for each class per full week of digital school days.
- Students in AP, Honors, and Dual-Credit classes should expect to spend up to **60 minutes per day** per class ( or about 5 hours/week.)

### What and when should students submit work?

- Faculty should require **at least one digital deliverable** per week, but may require more than one at their discretion and depending on the nature of the course.
- Deliverables must be submitted by the deadline established by the teacher.

**What if students are ill or lose access to the internet?**

- If a student is unable to engage in digital work due to illness or internet disruption, parents/guardians should call 503-391-2639 or email [info@blanchetcatholicschool.com](mailto:info@blanchetcatholicschool.com). Faculty will provide extensions or exemptions as needed per their usual practice regarding absences.
- If a student does not have regular access to the internet at home, parents/guardians or faculty should call (503-391-2639) or email ([info@blanchetcatholicschool.com](mailto:info@blanchetcatholicschool.com)) the school as soon as possible.

**What can parents/guardians do from home to support their students?**

- Check email for school communications or updates.
- Contact school if you are having any issues accessing information on RenWeb.
- Create space and time during the day for students to focus on learning.
- Assist students with troubleshooting any technology or learning challenges they may face.
- Encourage healthy balance, including good sleep and physical activity.